

HAMILTON CONTRACT BRIDGE CLUB INC

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2009/2010

58th Annual General Meeting

ANNUAL REPORT

HAMILTON CONTRACT BRIDGE CLUB INC

Notice of Annual General Meeting to be held in the Bridge Clubrooms
Sunday, 28 November 2010 at 3.30 pm

AGENDA

- 1 **Welcome**
- 2 **Apologies**
- 3 **Minutes of the previous Annual General Meeting – held on Sunday,
29 November 2009**
- 4 **Matters arising from the Minutes**
- 5 **President's Report**
- 6 **Finance Report**
- 7 **Subscriptions**
- 8 **Election of Officers**
- 9 **General Business**

**MINUTES OF THE 57th ANNUAL GENERAL MEETING of the
HAMILTON CONTRACT BRIDGE CLUB INC**

Held in the Clubrooms, 20 Richmond Street, Hamilton at
3.30 pm on Sunday, 29 November 2009

WELCOME

Joan Egger extended a warm welcome to the 52 members who were present at the 57th Annual General Meeting and declared the meeting open.

APOLOGIES

President moved that the 14 apologies received be accepted.

Joan Egger/Sam Armstrong/CARRIED

MINUTES of the PREVIOUS MEETING

The Minutes of the previous Annual General Meeting, held on Sunday 30 November 2008, were printed and distributed to those present who confirmed them as a true and correct record by all those attending the last meeting.

MOVED Joan Egger /Lindsay Reid/CARRIED

MATTERS ARISING

Nil

PRESIDENT'S REPORT

The President presented her Report and extended her thanks to the Committee and other members of the club for their effort and support over the last year.

MOVED Joan Egger/Keitha Burton/CARRIED

FINANCE REPORT

Apologies were received from the Treasurer, Richard Loughnan, who was unable to be present.

The Financial Report was tabled. Club Members present had a printed version before them.

The President, Joan Egger, highlighted the main aspects of the Financial Report. As the Club is in a sound financial position at this point in time, there will be no increase in subscription or table money for the coming financial year.

The accounts were audited by Jackie Allen

MOVED Joan Egger/Malcolm Smith/CARRIED

ELECTION of OFFICERS

PRESIDENT Lucie Armstrong

VICE PRESIDENT Joan Egger

COMMITTEE The President declared that the ten nominations for the committee were accepted.

The committee for the ensuing year is:

Anne Archbold	Yuzhong Chen
David Edson	Anna Farrell
Richard Loughnan	Anne Macindoe
Ewen Ritchie	Jan Spaans
Val West	Don Wilson

APPOINTMENT of AUDITOR

The Auditor for the 2010 accounts is Jackie Allen

SUBSCRIPTIONS

No increase in subscriptions for 2009/2010.

GENERAL BUSINESS

- Questions from the floor regarding the renewal of the Club's lease were answered by Don Wilson.
- Billie Phillips thanked the Committee for their considerable amount of effort during 2009.
- Lucie Armstrong thanked Joan Egger for her work as President over the last two years.
- Congratulations to the following members:
 - Over 70's - Raewyn Grylls-Thomas / Jim Lynn
 - Grand Slam - Henry Cresswell / David Edson

There being no further business, the meeting closed at 3.55 pm.

President: _____ Date: _____

Hamilton Contract Bridge Club

Annual General Meeting 28 November 2010

What a start to the Bridge year 2009/10.

Your Committee for the year was thrust into dramatic action immediately following the Annual General Meeting.

Negotiations with the Hamilton City Council for the renewal of the lease for the next 20 years had begun in July 2009 but one week prior to Christmas we received a letter requesting submissions for renewal and for retention of the rear car park.

We were advised that Phoenix House (our immediate neighbours) desired OUR car park and were also providing a submission as to their needs for the area. I can assure you that many a sleepless night was spent mentally preparing our proposal especially as many deadlines were set for receipt of the submission --- all due during Christmas - New Year holidays.

We decided to seek advice from a solicitor, Don Shirley, and with his assistance managed to draw up a very strongly worded submission which had to be personally presented to Council on 31 March 2010 (the day before our daughter's wedding).

The councillors involved in that meeting seemed to be unanimously in support of our retaining the car parking area --- in fact it was published in the paper the following day that we had been successful even though the decision had not been ratified by the full Council. As one councillor stated categorically "I think that the Bridge Club on this issue has been totally bullied".

And so began what has been a busy and very successful year for the Hamilton Contract Bridge Club.

My personal thanks for the support of all the Committee, to the members of the Club who assisted with lobbying but in particular to our Treasurer, Richard Loughnan, whose constant contact and common sense skills in discussions with Hamilton City Council employees led us on the right path to the right outcome..

MEMBERSHIP

Our membership number of 327 has remained relatively stable throughout the year. We have had 34 new members join the Club which following the usual trend of resignations or non-renewal of subscriptions helped maintain this status quo.

LESSONS

Without the success of the lessons organised and tutored by Jenny Millington our membership numbers would have been reduced considerably. Twenty-three brand new members joined our ranks from these classes which began with a sampler lesson to basically introduce the learners to the game of Bridge.

Jenny decided this year in order to encourage more confidence in these new players to continue after the lessons with four extra sessions run as in a regular playing room which certainly enabled the new learners to adapt very quickly when joining the Tuesday night events.

Jenny and her husband Barry Jones also took on a huge role in encouraging youth players and those wishing to participate in tournaments by providing extra playing time either by partnering them personally or by developing bridge skills on a Sunday afternoons.

Outstanding successes, both resulting from the expertise of Jenny and Barry's tutoring were Sally Wilson and Jane Lawless --- top Junior pair at New Zealand Congress and 4th overall in the Intermediate Pairs.

And the second Kieran Mangam and Kimberly Yeoman --- 2010 learners were selected as part of the Waikato Youth team to play at New Zealand Congress.

Jenny and Barry our sincere thanks to you both for the commitment you have made to ensuring our Club continues to grow in all facets of its activities.

To your regular team of helpers at the lessons, and there are several, thank you also for your invaluable assistance.

It is now up to each one of us to continue the growth of our Club by promoting and publicising to family, friends, colleagues and neighbours our annual lessons.

OBITUARIES

It is with much sadness we farewelled four members of our Club:

Olwen Culpan

Lynn Currin

Tom Daynes

Marg Marshall

Though a newer member Olwen truly enjoyed attending our daytime sessions. Lynn, Tom and Marg were longer standing members who will each hold special memories of their contributions to our club.

CLUB SESSIONS

We have retained the same sessions as in previous years though during summer this year the Tuesday afternoon Bridge will NOT be taking place.

There was some brief discussion about changing Tuesday afternoon to Tuesday morning but the majority of players involved chose to continue as at present. There is certainly a drop in table numbers at most sessions. In particular Wednesday nights are of concern.

The Match Committee have tried desperately to think of many ways to try to encourage players to play on this night and believe many of the Thursday night players in particular would enjoy meeting a new challenge.

Please come along..... try a Wednesday night – maybe just one night's play will entice you to attend more.

It would also be GREAT to see some of our Friday morning players becoming regulars on a Tuesday afternoon.

FUNDRAISING

Our main revenue for funds has been the car parking not only for rugby matches but for the V8's. From the huge organisation to the help of the many members who volunteered their time so willingly we raised \$12,118.

Ewen Ritchie has remained the "chief steward" in arranging a roster and being present for each event ... thank you Ewen for all the effort and time you give to this role and also for the many maintenance tasks that you do so willingly when requested -- especially by the President.

Another source of income this year has been the raffles. Apart from also keeping surveillance on the sales Anna Farrell has organised all the raffles and has encouraged in her inimitable style each of us to "buy" a ticket. Thank you Anna from us all for your energy in helping our club. And to the many of those of you who have donated prizes, baskets and goodies our sincere thanks to each of you. We are most appreciative of your donations.

And then there is our "Jewel" - literally and figuratively. Jewel thank you for your continuous supply of knitted toys which again have brought in the dollars so necessary to ensure the Club has funds for further development.

The rental of our rooms has also provided us with an invaluable source of income. With these fundraising activities we have this year been able to purchase a second server for the computer enabling us to be self sufficient in running simultaneous events at our tournaments eg pairs/teams.

A Television has also been purchased which will enable us to show results of sessions / tournaments immediately and to up-date Club members with communications and hopefully to have sponsors advertising as a source of revenue.

So a sincere thanks to all members who are helping our Club towards a viable and ever changing future.

MAINTENANCE

Our general building and outside maintenance is being constantly monitored. The car park is regularly sprayed and tidied by Richard Hooper, the gardens tended lovingly by Margaret Boyd, Kevin and Anne McCarthy are always drawing comments from both members and visitors. The garden beds have been ever so

appealing that neighbours have enjoyed taking the newly planted annuals!!! We all really appreciate the work you do to keep our grounds looking so attractive.

SOCIAL and SPECIAL EVENTS

The Club enjoyed three social events – Valentines Day in February, Mid-Winter Christmas Party in June and a Pizza night in September.

These nights were well attended and extremely successful and requests from many members have been received for more of the same. Our special events included Ladies' Day in May and the recently held Melbourne Cup Day which was once again a winner.

The Committee agreed to reintroduce a Charity Day for which Riverside Lions Club did the catering. The \$1,100 raised was given to the new Cancer Society's Lions Lodge being built on the old Braemar Hospital site.

This was a very successful day and much of that success was due to Ed Roggeveen's voluntary contribution of directing and providing many extremely humorous spot prizes. Thank you Ed for making it such a special day.

TOURNAMENTS

The Club has again been involved in organising many tournaments. It was ensured that the first one held – the ANZAC Restricted on April 25 was commemorated in a suitable manner with New Zealand uniforms and regalia displayed and a poem of remembrance read.

This was followed by a further six tournaments, including Swiss Pairs, the New Zealand Wide Pairs and also held was one of the sessions of the Waikato Area Pairs.

Many of these tournaments included at least two sections and of course Congress at Labour Weekend included three days of pairs, teams, plates and consolation pairs.

All these tournaments and other events require catering and I am not certain how we can ever thank Anne Archbold for the superb job she has done throughout this year as convenor of the house committee.

The amount of time Anne devoted to preparing and serving the food is incredible – but not only has Anne delivered quality food for every occasion she has completed numerous other jobs around the Club throughout the year as well – flowers, an impeccably tidy kitchen, picking up milk and all other housekeeping requirements – that are just there when needed. Anne, thank you is not really enough but thank you from each one of us for your huge efforts.

BRIDGEMATES

The Bridgemates were updated this year and apart from Tuesday afternoons are now used at all sessions.

Our thanks to Jan Spaans for all the work he has done to give us the very best data and programmes on these great little machines.

Also Jan, the Club members are indebted to you for all the work you do for our Club. Nobody could be more dedicated to making certain of the smooth running of all our Club events, tournaments and general daily sessions of the Club than Jan. We know we are extremely fortunate to have your skills and the energy you share so willingly with our Club.

COMPUTERS

To my relief we are very fortunate to have Don Wilson, David Edson and Jan Spaans as our computer team. They have throughout the year ensured that all the IT equipment, information and data are not only up-to-date but in good working order.

Their expertise is to be admired – their language hard to understand ---but as long as they can communicate with each other our new technology is in great hands.

Thanks from us all for the time that you spend on the new technology we have become so dependent upon.

FOYER

During the past months the Committee has been discussing the refurbishment of our entrance. It was felt that besides showing signs of age, lack of light and the doors being very heavy to move that we need to improve the general appearance of the entranceway.

Quotes have been sought from several builders and as we have been very fortunate to receive a large donation towards this specific project we, after discussion at the Annual General Meeting and formation of a sub-Committee, hope to be able to proceed with this work early in 2011.

ACKNOWLEDGEMENTS

To the Directors – thank you for making yourselves so readily available and helping out in emergencies.

Maureen, as Director Steward, thank you, for your watchful eye has made certain that all Club events and Tournaments have an appropriate Director organised.

Our Secretary, Yvonne Smale, is employed in a part-time position but her role this year has gone well beyond this in both time and effort. She has given myself, as President, unstinting support and though raising her eyebrows at some of my

more imaginative ideas she has always more than willingly completed all tasks requested. On behalf of myself and our members thank you Yvonne for all the work you do during your working hours and “more”.

Sally Wilson what a great job you have done with the newsletter. Thank you for the time you put into this two monthly communication and I know your efforts have been appreciated by our members.

A huge thank you to all those who help outside the Committee --- members who have helped in the kitchen with catering for tournaments, our partner stewards, our almoner Sheila Smith, Ross Stewart who regularly checks the table boxes are complete with pens etc, our garbiologist Richard Fletcher who also always makes himself available to help tidy the rooms.

To Vice President Joan – I have really enjoyed working alongside you – communication is the name of the game and we certainly had that. Thank you for “stepping in” as necessary and being a sounding board when required.

Thanks to each and everyone of you on the Committee --- each of you have taken on specific roles that has provided the support needed to ensure this Club has continued to remain a very healthy and strong Bridge Club. You have made a very busy year a most successful year. As your President your support, attendance and participation at meetings has been much appreciated.

Finally to you the members --- THANK YOU --- for without your regular participation and support of activities your Bridge Club would not continue to remain in good heart.

Lucie Armstrong
President

List of the Committee and Sub-Committee Structure November 2009 – October 2010

To all the many of you who have volunteered to assist these Committees, you may not be on this list but your work was much appreciated and valued.

President	Lucie Armstrong
Vice President	Joan Egger
Club Committee	Anne Archbold Yuzhong Chen David Edson Anna Farrell Anne Macindoe Ewen Ritchie Jan Spaans Val West Don Wilson
Secretary	Yvonne Smale
Treasurer	Richard Loughnan
Match Committee	Jan Spaans , Lucie Armstrong, Richard Hooper, Barry Jones, Maureen O'Halloran, George Sherrell
House Committee	Anne Archbold , Val West
Computer	Don Wilson , David Edson
Prizes, Sales Table and Raffles	Anna Farrell
Repairs, Maintenance, Services	Ewen Ritchie , Anne Archbold, Jan Spaans
Bar	Joan Egger
Building Hire	Joan Egger , Ewen Ritchie
Bridge Tutors	Jenny Millington , Barry Jones
Newsletter	Sally Wilson
Car Parking	Ewen Ritchie
Welfare	Sheila Smith
Director Steward	Maureen O'Halloran
Directors	Joyce Catchpole, Natalie Muller, Maureen O'Halloran, Ed Roggeveen, Malcolm Smith, Jan Spaans, Shirley Waymouth, Nick Whitten, Don Wilson
Partner Stewards	Margaret Boyd , Keitha Burton, Brett Glass,
Dealers/Scorers	Joan Egger , Cherry Foster, Trevor Stephenson, Don Wilson,
Gardens	Margaret Boyd , Anne and Kevin McCarthy
Sponsors	Beauty World, EM>BAR>GO, Everprint Waikato, Fairview, 1 st Glass Electrical, James R Hill, Kingsgate Hotel, The Hamilton Wine Company, Tony Mannington Plumbing, Waikato Quickprint Ltd,

HAMILTON CONTRACT BRIDGE CLUB INC

FINANCIAL STATEMENTS for the year ended 31 October 2010

Index

Page 1 STATEMENT OF FINANCIAL PERFORMANCE

Page 2 STATEMENT OF FINANCIAL POSITION

**Page 3 NOTES TO THE FINANCIAL STATEMENTS
AUDIT REPORT**

Page 4 FINANCIAL REPORT

HAMILTON CONTRACT BRIDGE CLUB Inc.

STATEMENT OF FINANCIAL PERFORMANCE
FOR YEAR ENDED 31 OCTOBER 2010

<u>Last Year</u>		<u>THIS YEAR</u>	
23,393	Total Membership Fees	23,418	
28,320	Table Money	26,723	
6,108	Tournaments & Socials	4,875	
714	Sales Table	787	
100	Donation	20	
200	Programme Advertising	639	
788	Raffles	1,917	
9,502	Car Parking	12,118	
3,711	Premises Hire	4,731	
310	Bridge Books Surplus	10	
287	Bar Surplus	706	
<u>2,443</u>	Interest Received	<u>2,022</u>	
75,876			<u>77,966</u>
	<u>Less Expenses:</u>		
	<u>Administration</u>		
4,209	Affiliation & Centre Fees	3,783	
200	Learners Tuition	350	
633	Learners Advertising	554	
3,427	Printing, Stationery, Photocopier	4,063	
1,422	Communications	1,487	
8,040	Secretarial Salary & ACC	8,200	
<u>192</u>	General Expenses	<u>288</u>	
18,123			18,725
	<u>Property</u>		
5,051	Cleaning &Stores	5,963	
2,945	Insurance	3,165	
994	H.C.C. Rates	1,076	
398	Water Rates	1,433	
5,385	Power & Heating	5,168	
605	Security	838	
1,824	Maintenance Property - General	3,881	
8,601	- Drains & Roof	1,356	
1,168	Plant & Furniture	955	
0	Lease Renewal	1,050	
<u>2,400</u>	Depreciation	<u>1,000</u>	
29,371			25,885
	<u>Competition:</u>		
4,283	Master Points	4,105	
6,935	Directors & Scorers	6,850	
1,075	Bidding Slips	1,058	
0	Dealing Boards	1,515	
0	Catering Wages & ACC	0	
2,732	Catering Purchases	2,535	
<u>3,417</u>	Trophies & Prizes	<u>3,617</u>	
<u>18,442</u>			<u>19,680</u>
<u>65,936</u>	Total Expenses		<u>64,290</u>
<u>9,940</u>	SURPLUS ON OPERATING		<u>13,676</u>
0	Plus Special Grants	See Note 4	0
0	Less Special Expenditure	See Note 4	9,217
<u>9,940</u>	SURPLUS FOR YEAR		<u>4,459</u>

The accompanying notes form part of and are to be read in conjunction with these Financial Statements.

HAMILTON CONTRACT BRIDGE CLUB Inc.

STATEMENT OF FINANCIAL POSITION AS AT 31 OCTOBER 2010

<u>Last Year</u>		<u>This Year</u>
692,000	Ground Development & Buildings :- at 2009 HCC Valuation	720,000
1,200	Furniture & Fittings - at Depreciated Value Cost - 25,185	200
<u>693,200</u>		<u>720,200</u>
100	Cash on Hand	100
63	GST Refund Due	0
121	Bridge Books	198
0	Monies Due	357
19,641	A N Z Bank	23,910
11,014	A N Z Bank Deposit - 5.10% - Due 12/04/11	11,489
35,983	A N Z Bank Deposit - 3.50% - Due 6/11/10	<u>36,993</u>
<u>760,122</u>	<u>TOTAL ASSETS OWNED BY CLUB</u>	793,247
	LESS	
0	GST Payable	666
<u>0</u>		666
<u>760,122</u>	<u>CAPITAL OF CLUB</u>	<u>792,581</u>
	<u>REPRESENTED BY</u>	
	Accumulated Funds	
750,182	Balance Year Start	760,122
0	Property Valuation Increase	28,000
9,940	Surplus for Year	<u>4,459</u>
<u>760,122</u>		792,581
<u>760,122</u>		<u>792,581</u>

Signed on behalf of the CLUB



President :- Lucie Armstrong



Treasurer :- Richard Loughnan

Nov-2010

The accompanying notes form part of and are to be read in conjunction with these Financial Statements.

HAMILTON CONTRACT BRIDGE CLUB INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 31 OCTOBER 2010

1. STATEMENT OF ACCOUNTING POLICIES

The General Accounting Policies recognised as appropriate for the measurement and reporting of income and financial position on an historical cost basis have been consistently followed, except that buildings are recorded at valuation. Reliance is placed on the fact that the Club is a going concern. Financial figures are shown exclusive of GST. The Club qualifies for differential reporting as it is not publicly accountable and the Club is not "large" according to the Framework for Differential Reporting. The Club has taken advantage of all available differential reporting exemptions. Minor capital items are written off when incurred. No expenditure has been capitalised. There have been no material changes in Accounting Policies since the previous Annual Financial Statements.

2. PROPERTY

A The Clubs Leasehold Property is valued at HCC 1 September 2009 valuation :-

Land	240,000
Buildings	720,000
Capital Value	960,000

B The land is leased from the Hamilton City Council under a Community Body Site lease subject to payment of service charge rates. The 20yr lease expires 31 March 2030

3. DEPRECIATION and MINOR CAPITAL WORKS

Apart from assessed depreciation on Furniture & Fittings, no Depreciation is charged in the Accounts as the Clubs policy is to write off each year all maintenance items, together with charges which can be regarded as minor capital works.

4. SPECIAL EXPENDITURE

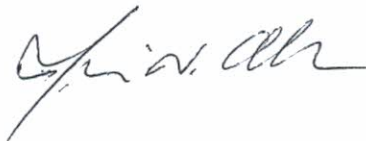
Details of monies received and expenditure are as follows:-

	Grants Received	Net Cost	Cost to Club
Dealing Machine	0	6,458	6458
Laptop Computer	0	1,413	1413
Television	0	1,346	1346
TOTAL FOR YEAR	Nil	9,217	9217

AUDIT REPORT TO MEMBERS OF HAMILTON CONTRACT BRIDGE CLUB INC.

I have audited the financial statements of the HAMILTON CONTRACT BRIDGE CLUB INC in accordance with accepted accounting standards, having carried out such procedures as I considered necessary. In common with other organisations of a similar nature, control over income prior to it being recorded is limited, and there are no practical audit procedures to determine the effect of this limited control. Subject to the possible effect of the limited control over income referred to, in my opinion the Financial Statements give a true and fair view of the financial position of the HAMILTON CONTRACT BRIDGE CLUB INC as at 31 October 2010 and the result of its activities for the year ended on that date.

Jackie Allen
Chartered Accountant



Nov-2010

The accompanying notes form part of and are to be read in conjunction with these Financial Statements.

Treasurer's Report for the year ended 31 October 2010

The attached Financial accounts show the Club to be in good health financially with a surplus of \$4,459 for the year against a surplus of \$10,223 for the previous year.

Membership Fees have remained at similar levels compared to last year while table money is down slightly on the previous year. The increase in car parking is due to the hard work of Ewen Ritchie and his helpers. Interest received is down due to lower interest rates on our term deposits.

Most expenses have remained at similar levels to last year with the exception of property repairs and maintenance. These are well down compared to the previous year. The Club was forced to renew drainage to the road and some major roof repairs last year.

Our Balance Sheet is looking healthy with an increase in cash of \$5,754 due mainly to the surplus revenue over expenditure. While the cash reserves are good at the moment, we do have some expenditure in the next financial year that will require the use of some of these funds. A new dealing machine was purchased, this year for \$6,458 and a new television and laptop.

The entrance way is in the planning stages for a major upgrade. There will be a significant donation made to the Club to cover most of the cost of this up-grade.

The Club received no Grants for this financial year

The Club building sits on leasehold land covered by a 33 lease from the Hamilton City Council. This was renewed in April 2010 for a further 20 years maximum term. At the time, there was some debate over our continued use of the back car park. This was resolved and we retain the use of the back car park for a further 20 years as well.

In summary the Club is in a sound financial position. However to keep in a good position we do need to increase subscriptions slightly to cover the increase in GST and other increased operating costs.

Richard Loughnan
Treasurer