

HAMILTON CONTRACT BRIDGE CLUB INC

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2014/2015

63rd Annual General Meeting

ANNUAL REPORT

HAMILTON CONTRACT BRIDGE CLUB INC

Notice of Annual General Meeting to be held in the Bridge Clubrooms
Sunday, 29 November 2015 at 3.30 pm

AGENDA

- 1 Welcome
- 2 Apologies
- 3 Minutes of the previous Annual General Meeting – held on Sunday,
30 November 2014
- 4 Matters arising from the Minutes
- 5 President's Report
- 6 Finance Report
- 7 Subscriptions 2016
- 8 Election of Officers
- 9 General Business

**MINUTES OF THE 62nd ANNUAL GENERAL MEETING of the
HAMILTON CONTRACT BRIDGE CLUB INC**

Held in the Clubrooms, 20 Richmond Street, Hamilton at
3.30 pm on Sunday, 30 November 2014

WELCOME

Anne Archbold extended a warm welcome to the **57** members who were present at the 62nd Annual General Meeting and declared the meeting open.

APOLOGIES

President moved that the 19 apologies received be accepted.

Anne Archbold/Lucie Armstrong/Agreed

MINUTES of the PREVIOUS MEETING

The Minutes of the previous Annual General Meeting, held on Sunday, 24 November 2013, were printed and distributed to those present who confirmed them as a true and correct record by all those attending the last meeting.

Sheila Smith/Joan Egger /Agreed

MATTERS ARISING

Nil

PRESIDENT'S REPORT

The President presented her Report, and extended her thanks to the Committee and other members of the Club for their effort and support over the last year.

Anne Archbold/Lesley O'Hara/Agreed

FINANCE REPORT

The Financial Report was tabled. Club Members present had a printed version before them. Fred Grace noted, that based on his review, nothing had come to his attention that caused him to believe that the accompanying Financial Statements did not give a true and fair view.

Yvonne Smale/Karen Thomson/Agreed

SUBSCRIPTIONS

There would be no increase in Subscriptions for 2014/2015.

ELECTION of OFFICERS - 2014/2015

PRESIDENT Mark Thomson

VICE PRESIDENT Nigel Gresson

COMMITTEE

Margaret Boyd	Judith Brooks
David Edson	Cath Glyde
Jol Glyde	Fred Grace
Ella Gray	Barry Jones
Jenny Millington	Natalie Muller

Anne Archbold (immediate Past President)

Appointment of the new Committee was received with acclamation from those present.

GENERAL BUSINESS

Nil

Congratulations to the following members:

- Over 70's - Cathy Nolen/Maureen O'Halloran
- Grand Slam - Lucie Armstrong

PRESENTATION of AWARDS

Partner Stewards	Margaret Boyd / Lindsay Reid / Pat Thomsen
Members' Welfare	Sheila Smith
Gardening	Margaret Boyd
Dealers	Joan Egger / Cherry Foster / Trevor Stephenson Sue Wright
The Club's 'Special Man Friday'	Ewen Ritchie

The 2014 Club Trophies were officially presented to Club members by the President.

Mark Thomson thanked Anne Archbold for her work as President over the last year.

Ian Clayton gave thanks to Blair Fisher, for being selected in the New Zealand team which travelled to China earlier in the year.

There being no further business, the meeting closed at 4.06 pm.

President: _____ Date: _____

President's Report 2015

The Club has made some large strides in 2015. The Committee started the year with the following goals:

- To grow the Clubs numbers, ie, to see more people joining the Club than those leaving it.
- To lift the Club back up to being the Premier Bridge Club in the Waikato area.
- To improve our performance in running tournaments so that players outside Hamilton will come back regularly

Looking back, I believe we have largely succeeded in meeting those goals. The challenge will now be to build on the positive outcomes from this year.

1. **Membership**

This year 61 new members joined the Club against the resignation of 35 members and the sad loss of 6 members. The net gain can be attributed to focused planning for the lessons. For the first time we advertised on the radio. New members were also introduced by referrals from other members, flyers, an article in the community newspaper and a live demonstration at Chartwell Square. We were extremely happy with the response to the marketing campaign.

At a recent Regional Conference which I attended, an NZ Bridge Board Member noted the overall decline in Bridge playing numbers throughout the country.

Our Club is one of the few Clubs who reversed the national trend but we must maintain our focus and continue the momentum to grow the Club.

2. **Those who Passed**

We must acknowledge the sad passing of the following members during the year.

Anne Archbold (Past President and Committee Member)
Jane Care-Cottrell (Life Member)
Henry Cresswell
Lesley French
Eric Neuman
Mont Cameron

3. **Website**

The new website was launched in January and has become a real information hub for what is going on. The website is more than just a way to check session results. Members can now actively see what is happening in the Club on a regular basis.

4. **Continuing Education**

Apart from the task of teaching new members the basics of bridge, the holding of monthly sessions on Friday nights has helped players of all levels to hone their skills on selected topics. A special thanks must go Barry Jones and Jenny Millington for

volunteering their time and skills to help other members improve. Barry and Jenny have made a huge contribution to the Club in the teaching of the game to many of us. Barry is not seeking re-election to the Committee next year, but will still be actively involved in the Club's activities. So we must acknowledge his contribution over many years and say that he has deserved a well earned break.

The Club also hosted Ron Klinger earlier this month in what was an excellent session for the 54 people who attended. We will continue to offer members the opportunity to improve their playing of the game.

5. **Directing and Scoring**

Despite losing the services of two Directors at the start of the year, our Director resources were well managed by Dallas Dagg who ensured that there was always someone to take control in the many sessions run by the Club throughout the year.

A challenge for the Club is to train more people who can operate the scoring system, both at Club sessions and also at tournaments. Scoring for tournaments with different sections takes time to learn. It does not happen overnight. The Club will continue to seek more people who can score sessions electronically so that the burden does not fall on one or two people.

I particularly wish to acknowledge the time and effort which Michael Neels has given to the Club in assisting our scorers to improve their understanding of the scoring system.

6. **Tournaments**

All tournaments run by the Club this year were successful. The key to running a successful tournament comes down to good planning and making sure all the boxes are ticked. It is difficult to get everything right, but we can be pleased with the consistent manner in which the tournaments were run. Players from other clubs had noted a distinct improvement this year. The Match Committee will have a debriefing session next month on our performance in running tournaments so we can look at areas where improvement can be made.

I wish to acknowledge particularly the role Ella Gray has played here. Not only did she organise our tournaments extremely well, but she has kept a lot of important issues concerning the Club in front of us at a time when many of us were busy.

7. **Catering**

Anne Archbold's sad death left us with a real void in the catering department, as she had carried out this role for many years. However, following Anne's death the catering void was ably taken up by other members who did a fantastic job in the last two tournaments of the year. A priority for next year will be deciding a long term solution and strategy for the catering of Club events.

8. **Maintenance**

2014 saw some major expenditure incurred in the replacement of the heating system and the sealing of the carpark. This year we have not had the same level of expenditure which has been pleasing and has enabled us to consolidate. Committee member, Dave Edson, has the building maintenance issues well in hand and we

review the ongoing maintenance of the building as part of our monthly Committee Meetings.

9. **Fundraising**

We applied to the Heartland Bank for an annual sponsorship of Club tournaments this year. The early signs for obtaining a sponsorship were promising, and the Bank did sponsor one of our tournaments. Unfortunately in the end, an annual sponsorship was declined. We will continue to look for a core sponsor to help fund Club activities and I am quite confident that one will be found. We will also be applying for a Community grant to assist in the purchase of new and replacement chattels for the Club.

10. **Financial**

We are very pleased to have Club Member and Chartered Accountant, Kim Thompson, on the Committee next year. Kim will present the financial report separately to this report.

11. **Next Year**

It is important for us to build on the gains achieved by the Club this year. While we will continue to introduce new members via the lessons, our focus for growth will also be to encourage former members to return. There are many people who drift away from the Club for one reason or another and they are an easy resource for membership. They already know how to play Bridge and we do not have to spend a lot of time teaching them as we do with the learners. We will be seeking help from members next year in our efforts to contact, and encourage back, those members who have ceased playing and/or resigned.

12. **Acknowledgements**

The success of a Club like ours is largely dependent on the voluntary contributions of its members. I have already singled out a few people for special mention, but I do want to thank many others who have helped to make this a successful year for the Club.(in no particular order)

- Yvonne Smale for her efficient administration
- The Club Committee for giving up their time to put the Club's interests first and foremost.
- Dealers - Joan Egger and her team.
- Nigel Gresson and his team of carparking attendants
- Partners Stewards – Margaret Boyd, Lindsay Reid and Pat Thomson.
- Lessons – Barry Jones, Jenny Millington, Mark Thomson, Karen Thomson, Blair Fisher, Lindsay Reid, Roger Gunning and Margaret Boyd.
- Newsletter – Jenny Millington.

- Website – David Edson, Jane Stearns and Ed Roggeveen.
- Catering - Anne Archbold (deceased), Dallas Dagg, Val West and many others.
- Directors - Dallas Dagg, Malcolm Smith, Joyce Catchpole, Cherie Aston, Mike Barton, Ed Roggeveen and Richard Hooper.
- Scoring-Michael Neels and Karen Thomson
- Property Maintenance - David Edson, Richard Hooper, Roger Gunning and Margaret Boyd
- Club Captain-Catherine Glyde
- Cynthia Clayton for her kind donation of the proceeds of her card sales
- Judith Brooks for raising funds from the sale of entertainment books
- The members for their friendship and competition at sessions and for promoting the Club to others

Mark Thomson
President

HAMILTON CONTRACT BRIDGE CLUB INC

FINANCIAL STATEMENTS for the year ended 31 October 2015

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HAMILTON CONTRACT BRIDGE CLUB Inc.

STATEMENT OF FINANCIAL PERFORMANCE
FOR YEAR ENDED 31 OCTOBER 2015

<u>Last Year</u>		<u>THIS YEAR</u>
20,283	Total Membership Fees	22,018
28,420	Table Money	30,336
6,862	Tournaments & Socials	5,868
369	Sales Table	372
20	Donations	704
0	Sponsorship & Grants	0
300	Programme Advertising	750
363	Raffles	783
261	Fund Raising - Entertainment Books	438
0	- Quiz Nights	0
4,774	Car Parking	5,658
4,542	Premises Hire	5,023
(255)	Bridge Books Surplus	136
435	Bar Surplus	507
2,095	Interest Received	2,214
68,469		74,807
	<u>Less Expenses:</u>	
	<u>Administration</u>	
3,350	Affiliation & Centre Fees	4,590
250	Learners Tuition	556
425	Learners Advertising	1,694
3,513	Printing, Stationery, Photocopier	4,642
536	Website	277
1,159	Communications	1,224
8,434	Secretarial Salary & ACC	8,466
495	Artwork & Art Hire	215
1,267	Bar Training / Licences	180
56	General Expenses	98
19,485		21,942
	<u>Property</u>	
5,748	Cleaning & Stores	4,962
3,976	Insurance	3,976
1,231	H.C.C. Rates	1,381
0	HCC Leasehold Rent	598
2,200	Water Rates	(1,012)
4,869	Power & Heating	4,598
825	Security	1,166
2,176	Maintenance Property - General	2,088
665	Plant & Furniture	628
21,690		18,385
	<u>Competition:</u>	
5,983	Master Points	5,573
8,220	Directors & Scorers	8,428
660	Bidding Slips & Dealing Boards	875
0	Catering Wages & ACC	0
2,863	Catering Purchases	3,107
4,331	Trophies & Prizes	5,137
22,057		23,120
63,232	Total Expenses	63,447
5,237	<u>SURPLUS ON OPERATING</u>	11,360
(21,980)	<u>Less</u> Car Park Reseal	0
(14,353)	Heating Upgrade	0
(31,096)	<u>DEFICIENCY / SURPLUS for YEAR</u>	11,360

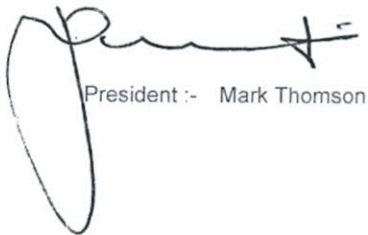
The accompanying notes form part of and are to be read in conjunction with these Financial Statements.

HAMILTON CONTRACT BRIDGE CLUB Inc.

STATEMENT OF FINANCIAL POSITION AS AT 31 OCTOBER 2015

<u>Last Year</u>		<u>This Year</u>
696,000	Ground Development & Buildings :- at 2012 HCC Valuation	696,000
<u>200</u>	Furniture & Fittings - at Depreciated Value Cost - 25,185	<u>200</u>
696,200		696,200
100	Cash on Hand	100
486	Bridge Books and Bar Stocks	444
69	Monies Due	0
6,604	A N Z Bank	9,827
32,380	A N Z Bank Deposit - 4.00% - Due 9/11/2015	33,702
13,527	A N Z Bank Deposit - 3.55% - Due 21/3/2016	14,071
0	Heartland Bank T/D 4.15% - Due 8/1/2016	3,038
5,199	SBS Bank Deposit - 3.55% - Due 22/04/2016	5,419
1,000	SBS Bank STAR Transactional Deposit	<u>1,115</u>
<u>755,565</u>	<u>TOTAL ASSETS OWNED BY CLUB</u>	763,916
	LESS	
(364)	GST Payable	1,327
<u>4,700</u>	Accrued Expenses	<u>0</u>
4,336		1,327
<u>751,229</u>	<u>CAPITAL OF CLUB</u>	<u>762,589</u>
	<u>REPRESENTED BY</u>	
	Accumulated Funds	
782,325	Balance Year Start	751,229
0	Property Valuation Increase	0
(31,096)	Surplus for Year	<u>11,360</u>
<u>751,229</u>		762,589
<u>751,229</u>		<u>762,589</u>

Signed on behalf of the CLUB



President :- Mark Thomson



Secretary/ Treasurer:- Yvonne Smale

Nov-2015

The accompanying notes form part of and are to be read in conjunction with these Financial Statements.

HAMILTON CONTRACT BRIDGE CLUB INCORPORATED

NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED 31 OCTOBER 2015

1. STATEMENT OF ACCOUNTING POLICIES

The General Accounting Policies recognised as appropriate for the measurement and reporting of income and financial position on an historical cost basis have been consistently followed, except that buildings are recorded at valuation. Reliance is placed on the fact that the Club is a going concern. Financial figures are shown exclusive of GST. The Club qualifies for differential reporting as it is not publicly accountable and the Club is not "large" according to the Framework for Differential Reporting. The Club has taken advantage of all available differential reporting exemptions. Minor capital items are written off when incurred. No expenditure has been capitalised. There have been no material changes in Accounting Policies since the previous Annual Financial Statements.

2. PROPERTY

A The Clubs Leasehold Property is valued at HCC 1 September 2012 valuation :-

Land	240,000
Buildings	696,000
Capital Value	936,000

B The land is leased from the Hamilton City Council under a Community Body Site lease subject to payment of service charge rates. The 20yr lease expires 31 March 2030

3. DEPRECIATION and MINOR CAPITAL WORKS

No Depreciation is charged in the Accounts as the Club's policy is to write off each year all maintenance items, together with charges which can be regarded as minor capital works.

3 ACCRUED EXPENSES - 31st October 2014 - \$4,700

At 31st October 2014 HCC Water Rate charges had not been received. Accordingly \$2,200 was accrued but as the charges amounted to an inordinately low charge of only \$641 an amount of \$1,559 has been credited to the current years charges of \$547 resulting in a net credit charge of \$1,012

At 31st October 2014 \$2,500 was accrued for Heating Upgrade costs but as these totalled only \$2,038 an amount of \$462 has been credited to Property General maintenance

REVIEWER'S REPORT TO MEMBERS OF HAMILTON CONTRACT BRIDGE CLUB INC.

I have reviewed the financial statements of the HAMILTON CONTRACT BRIDGE CLUB INC for the year ended 31st October 2015 in accordance with the Review Engagement Standards issued by the NZ Institute of Chartered Accountants.

A review is limited primarily to enquiries of club personnel and analytical review procedures applied to financial data, and thus provides less assurance than an audit.

I have not performed an audit and accordingly I do not express an audit opinion

Based on my review, nothing has come to my attention that causes me to believe that the accompanying Financial Statements do not give a true and fair view.


Kim S Thompson
Chartered Accountant

Nov-2015

The accompanying notes form part of and are to be read in conjunction with these Financial Statements.

NOMINATIONS FOR OFFICERS

2015– 2016 COMMITTEE

Nominated/Seconded by

PRESIDENT

Mark Thomson

Nigel Gresson/Ella Gray

VICE-PRESIDENT

Nigel Gresson

Ella Gray/Barry Jones

COMMITTEE

**Margaret Boyd
Judith Brooks
David Edson
Cath Glyde
Jol Glyde
Ella Gray
Deane Hogg
Jenny Millington
Kim Thompson
Richard Wagstaff**

**Judith Brooks/Tracey Hoff
Lucie Armstrong/Mona Corlett
Jenny Millington/Barry Jones
Mark Thomson/Karen Thomson
Mark Thomson/Karen Thomson
Barry Jones/Jenny Millington
Mark Thomson/Helen Green
Barry Jones/David Edson
Mark Thomson/Karen Thomson
Mark Thomson/Karen Thomson**

Championship Winners 2015

Monday Evening

J Van Selm Memorial	Pairs	David Edson/Elaine Rayner
Monday Night Championship Pairs		Blair Fisher/Liz Fisher
Sheridan Evans All year – highest aggregate		Pam Burns

Tuesday Afternoon

Monica Heard	Handicap	Cynthia Clayton/Lois Jones
Henry Trophy	Handicap	Joan Egger/Lesley O'Hara
Galbraith Trophy	Scratch	Colleen de Luen/ Val West
Clayton Greene	Scratch	Judith Brooks/ Ian Clayton
Peggy Perry Memorial		Rua Freeborn/ Malcolm Smith

Tuesday Evening

Alisdair Beck	Pairs	Prue Butler/ Alyson Mackey
Alder Trophy	Individual A	Angela Lovell
Grace Fuller Championship Pairs		Helen Green/ Stewart Lawrence
Allen Family Trophy	Individual	Tony Fernando

Wednesday Evening

Ethel Johnson	Scratch	Karen Harris/Barry Jones
Barbara Minogue -Teams of Four		Yuzhong Chen/Gary Foidl
President's Salver Winter Championship		Brett Glass/Richard Hooper
Julie Healy Memorial Runner-up		Mike Barton/Karen Harris
Meltzer Cup	Handicap	Cynthia Clayton/Ian Clayton
Auckland Cup (Championship)		Janice Bell/Rodney Harris
Hamilton Trophy (Runner up)		Blair Fisher/Liz Fisher
Fraser Memorial (Handicap)		Barry Jones/Jenny Millington
Jack Vase Pairs		Jane Stearns/Kevin Whyte
Coralie O'Connor Trophy		Cynthia Clayton/Blair Fisher
		Jeffrey Chang/Malcolm Smith

Thursday Evening

David Head Trophy Individual
Elsie Pohio Trophy (Teams)
Best eligible Intermediate

Karen Thomson

Jeffrey Chang/Kim Thompson
Karen Thomson/Mark Thomson

Junior

Mike Brown/Catherine Cameron
Roger Gunning/Melinda Wang

Wardlaw Trophy Championship
Rose Bowl
Lil Goodger Trophy
Care-Cottrell Salver Champions
A H Head Plate

Colleen de Luen/Val West
Raewyn Grylls-Thomas/Ewen Ritchie
Cherie Aston/Mike Barton
Colleen de Luen/Coralie Robinson
John Farmer/Terry Wells

Friday Morning

Waymouth Trophy Pairs
Eileen Hartstone Trophy Individual
Peter Kunac Trophy
Charles Holland-Goodwin Pairs

Yuzhong Chen/Ian Clayton
Michael Neels
Hank Hemmes/Hermanne Hemmes
Cynthia Clayton/Malcolm Smith